

CARLYNTON SCHOOL DISTRICT

Voting Meeting

May 19, 2014

Carlynton Jr.-Sr. High School Library – 7:30 pm

MINUTES

The Carlynton School District Board of Education held its regular voting meeting May 19, 2014 in the library of the junior-senior high school. Those in attendance included President David Roussos, Vice-President Betsy Tassaró and School Directors Joe Appel, Antrice Hart, Carl Hunt, Nyra Schell, Jim Schriver, Ray Walkowiak and Sharon Wilson. Also present was Superintendent Gary Peiffer, Solicitor Anthony Giglio, Business Manager Kirby Christy, Principals Carla Hudson, Paul Kirsch, Michael Loughren and John McAdoo, and Special Education Coordinator Hillary Mangis. Five individuals and two members of the press remained in the audience following the pledge.

CALL TO ORDER – *The meeting was called to order at 7:40 pm by President Roussos. Mr. Peiffer led the Pledge of Allegiance. The roll was called by Michale Herrmann; all board members were present for the start of the meeting.*

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD: *None*

PRESENTATIONS: *Michael Cornell of KMA Designs discussed creating a “brand standard” to create an “identity” for the district. This would include designing a brand for signage, letterhead, logo, etc., using exact colors and fonts. Mr. Cornell informed the board that KMA will develop the design or “brand” for the district although it is not a fabricator; they will formulate the specs and put the specs out to bid to reputable companies. Board members had several questions and then decided to move forward by directing Mr. Cornell to prepare a proposal. The board expressed interest in working with KMA through the course of the renovations to design attractive entrances and achieve a uniform appearance for the district. Mr. Cornell said he will shoot to present a Brand Standards Manual with a scope of service proposal by the June 2 meeting.*

Steve Gonzales of EnerNOC provided a synopsis of the energy savings the district could enjoy by curtailing energy and earning a stream of revenue. Director Walkowiak said energy rates have jumped again and the opportunity is worthwhile, adding that there is no penalty for declining a black-out or brown-out period. Mr. Gonzales explained the energy curtailment would occur during the summer months between the hours of 2:30 and 5 pm. The opportunity to take advantage of the program was missed for the summer of 2014 but the board was interested in approving an agreement to move forward for the future.

APPROVAL OF MINUTES:

Director Schriver moved, seconded by Director Wilson, to approve the minutes of the April 7, 2014 Agenda Setting/Committee/Voting Meeting as presented. **By a voice vote, the motion carried 9-0.**

Director Wilson moved, seconded by Director Hunt, to approve the minutes of the April 22 Voting Meeting as presented. **By a voice vote, the motion carried 9-0.**

Minutes of April 7, 2014
Meeting

Minutes of April 22, 2014
Meeting

REPORTS:

- Executive Session - *President Roussos reported that personnel, real estate, student matters and pending litigation were discussed in the closed session.*
- Administrative Reports
 - Superintendent's Report – *Mr. Peiffer said 15 days remain in the school year and the district is wrapping up strong with professional development planning, a focus on integrating and updating technology, and visits to neighboring districts to view renewed sites. He referenced the library at the Avonworth High School, with an engaging atmosphere for students that allowed for collaboration and creativity. Mr. Peiffer said he is partnering with the Chartiers Valley Project Lead, a coalition that hopes to join regional schools to explore and focus on engineering and technology. On another note, Mr. Peiffer informed the board that he registered the administrative team for the Samuel Francis school law symposium on June 18. Lastly, he reported that the guidance department is exploring a software program to track students following graduation.*
- Parkway West CTC Report – *Director Hunt announced details of a summer camp scheduled in June; Director Schell expressed appreciation for the delicious cookies provided by the culinary students at the school.*
- SHASDA – *Director Schriver called attention to a student panel in March with roundtable discussions and good feedback; he also remarked of the spring conference that recognized two students from each district. The individuals have overcome challenges while attending school.*
- PSBA-Legislative – *Director Schell reported that the state will require more accountability for charter schools; and she offered news of a new child protection bill and changes to ACCESS funding.*
- Secretary's Correspondence – *President Roussos acknowledged a letter of thanks from Parkway in regards to the truck donation*

I. Miscellaneous

Director Tassaró moved, seconded by Director Schriver, to approve the additions to the 2013-2014 conference and field trip requests as presented and approved by administration; (Miscellaneous Item #0514-01 REVISED) **By a voice vote, the motion carried 9-0.**

Director Hart dismissed herself from the meeting at this time.

II. Finance

Director Hunt moved, seconded by Director Walkowiak, to approve the Treasurer's Report for the month of April 2014 as submitted;

The April 2014 bills in the amount of \$1,967,011.30 as submitted;

*And the May 2014 Real Estate Tax Refunds for the Borough of Carnegie as submitted; (Finance Item #0514-01) **By a voice vote, the motion carried 8-0.***

Additions – 2013-2014
Conference and FT Requests

April 2014 Treasurer's
Report

April 2014 Bills

RE Tax Refunds – Carnegie

Director Schriver moved, seconded by Director Appel, to approve the 2014-2015 proposed final budget in the amount of \$27,871,520 with a millage rate of 19.604 and to advertise the proposed final budget for a period of 30 days prior to the adoption of the final budget. **By a ROLL CALL VOTE, the motion carried 8-0.**

Prior to voting, Director Schell had some questions about the preliminary budget. She asked for a clearer picture of what is to be included in the final budget and cited the construction/renovation costs, branding the district and technology. Director Schell further explained that what she envisions for the final budget is very different from the preliminary budget. President Roussos explained that the budget process is an evolution and the preliminary budget does not need to reflect the final budget; more discussion and work is to be done. He asked Mr. Christy to provide a list of additional expenses at the next meeting, noting that further discussion could then be held.

Director Schriver moved, seconded by Director Appel, to reappoint Director Ray Walkowiak as Treasurer of the Carlynton School District for a one-year term beginning July 1, 2014;

*Director Walkowiak moved, seconded by Director Schriver to amend the original motion and exclude the Food Service Management Contract due to some questions regarding the language in the contract and pending clarification. **By a voice vote, the motion to amend carried 8-0.***

Award the proposal and the Food Service Management Contract to Aramark Education Services for a one-year term beginning July 1, 2014 and expiring June 30, 2015; (Finance Item #0514-02) REMOVED

The March 2014 Athletic Fund Report with an ending balance of \$7,426.07 as submitted; (Finance Item #0514-03)

The March 2014 Activities Fund Report with an ending balance of \$79,402.43 as submitted; (Finance Item #0514-04)

The April 2014 Athletic Fund Report with an ending balance of \$10,330.56 as submitted; (Finance Item #0514-05)

And the April 2014 Activities Fund Report with an ending balance of \$71,056.31 as submitted; (Finance Item #0514-06) **By a voice vote, the motion carried 8-0.**

Director Appel moved, seconded by Director Walkowiak, to approve the lowest responsible bids for the purchase of 150 laptops to replace those in the mobile carts as submitted by CDW-G at a cost of \$112,500 plus the purchase of four carts at a cost of \$2000 each per the recommendation of the technology department; (Finance Item #0514-07)

Director Walkowiak asked for clarification on the number of replacement laptops. Technology Director Brian Durica said all but 30 will be replaced with some repurposing of useable laptops. Director Walkowiak said he would like to see an inventory of units for the purpose of tracking the need for replacements and for future budget planning.

Proposed Final Budget for 2014-2015

Appointment of Treasurer

Food Service Management Contract – July 1, 2014 to June 30, 2015 - REMOVED

March 2014 Athletic Fund Report

March 2014 Activities Fund Report

April 2014 Athletic Fund Report

April 2014 Activities Fund Report

Replacement Laptops for Mobile Carts– Technology

<p><i>And</i> the proposal for provision of summer help with technology projects in collaboration with the Allegheny Intermediate Unit beginning June 9 through August 15 for 350 total hours at a cost of \$14,000 as submitted. (Finance Item #0514-08) By a voice vote, the motion carried 8-0.</p>	<p>Summer Help – Technology Projects</p>
<p>III. Personnel</p>	
<p>Director Hunt moved, seconded by Director Walkowiak, to approve the additions to the 2014-2015 Activities Supplemental List as submitted per the recommendation of administrators; (Personnel Item #0514-01)</p>	<p>Additions to the 2014-15 Activities Supplemental List</p>
<p>Reappoint Dr. Edward Snell and Dr. Sherry Marinacci as the school physician and eye examiner, respectively, for the 2014-2015 school year;</p>	<p>Reappointment of School Physician and Eye Examiner</p>
<p>Award a Professional Employee Contract to Todd Obidowski, high school band teacher and director, following three years of satisfactory ratings and service to the district, retroactive to January 6, 2014;</p>	<p>PE Contract – Todd Obidowski</p>
<p>Award Temporary Professional Employee Contracts to the following individuals for employment in the 2014-2015 school year:</p> <ul style="list-style-type: none"> ▪ Susan Brossman – Physical Education, Carnegie Elementary ▪ Daniel Hahn – Grade Four, Carnegie Elementary 	<p>TPE Contracts – Susan Brossman and Daniel Hahn</p>
<p>Award the position of Temporary Computer Lab Technician to Lara Franks, as submitted, and consistent with the Secretarial-Cafeteria Aides Bargaining Unit Agreement (Personnel Item #0514-02)</p>	<p>Temporary Computer Lab Technician – Lara Franks</p>
<p>The list of eight individuals and one substitute to the 2014 summer custodial helper list as recommend by administration. (Personnel Item #0514-03)</p>	<p>2014 Summer Custodial Helpers</p>
<p>The extension of the summer reading program at Carnegie Elementary and to post for said openings;</p>	<p>Summer Reading Program – Carnegie</p>
<p>Rescind the Letter of Intent to Retire as submitted by Vincent Ferro, elementary music teacher; (Personnel Item #0514-04)</p>	<p>Rescind Letter of Intent to Retire – Vincent Ferro</p>
<p><i>And</i> the FMLA request as submitted by Employee CM13-14-12 with Intent to Retire upon close of FMLA. (Personnel Item #0514-05) By a voice vote, the motion carried 9-0.</p>	<p>FMLA – Employee CM13-14-12</p>
<p>IV. Policies</p>	
<p>Director Schriver moved, seconded by Director Walkowiak, to approve the first reading of Policy No. 217, Graduation Requirements, as submitted; (Policy Item #0514-01)</p>	<p>Policy No. 217</p>
<p>The first reading of Policy No. 317, Conduct/Disciplinary Procedures, as submitted; (Policy Item #0514-02)</p>	<p>Policy No. 317</p>
<p><i>And</i> the first reading of Policy No. 719, Parking and Traffic Enforcement of School Grounds and Property, as submitted; (Policy Item #0514-03) By a voice vote, the motion carried 8-0.</p>	<p>Policy No. 719</p>

9:30 pm - *The administration was dismissed at this point.*

OLD BUSINESS: *Director Schriver asked about recycling within the district; Mr. Peiffer said that Mr. Recchio has names of companies. He would discuss the matter with Mr. Recchio and get back to the board.*

Director Schell asked if the fall dates for board meetings required further discussion or approval. It was suggested the dates could be endorsed at the next meeting

NEW BUSINESS: *A motion was made to address a late hour FMLA –*

Director Walkowiak moved, seconded by Director Wilson, to approve an intermittent Leave of Absence for Employee SCA1314-13 as submitted. **By a voice vote, the motion carried 8-0.**

Leave of Absence –
Employee SCA1314-13

Director Hunt excused himself from the meeting at this time.

Director Schriver brought up the matter of the location of the shot put and the discus area in regards to the new track and the need to increase the distance between the two areas.

OPEN FORUM: *None*

ADJOURNMENT: With no further business to discuss, Director Schriver moved to adjourn the meeting at 9:42 pm, seconded by Director Schell. **By a voice vote, the motion carried 7-0.**

Respectfully submitted,

Kirby Christy, Board Secretary

Michale Herrmann, Recording Secretary